

# HALTON UK

## Safe and Inclusive Code of Conduct

The purpose of this document is to provide guidance to anyone who works at Halton in any capacity - employed, self employed or as a volunteer.

It should be read in conjunction with the detailed LTA Code of Conduct for Players, Parents and Coaches and also the Halton Safeguarding Leaflet and Policy.

- Prioritise the well-being of all children and adults at all time, both on and off court
- Be a positive role model. Act with integrity, even when no one is looking
- Help to create a safe and inclusive environment both on and off court and promote the Fair Play values: enjoy, respect
- Value and celebrate diversity and make all reasonable efforts to meet individual needs
- Keep clear boundaries between your professional and personal life, including on social media
- Check you have the relevant consent parents/carers, children and adults before taking or using photos and videos
- Ensure your own roles and responsibilities, and those of everyone you are responsible for, are clearly outlined and everyone has the information, training and support to carry them out
- Where possible, do not be alone with a child or adult at risk
- Do not abuse, neglect, harm or discriminate against anyone; or act in a way that may be interpreted as such\*
- Doing nothing is NOT an option: report all concerns and disclosures as soon as possible, following the Concern Reporting Procedure. If someone is in immediate danger, call the police (999)

\*It is illegal to have a relationship with someone who is under 16 years old if you are in a position of trust; it is illegal to have a sexual relationship with anyone under the age of 18 whether they give consent or not

The Code of Conduct should be interpreted in a spirit of integrity, transparency and common sense, with the best interests of children and adults at risk as the primary consideration.

Nick Leighton  
CEO  
Halton Tennis Centre

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